

## Unofficial Minutes

**Kuspuk School District REAA #5**  
**November 9, 2016 Board of Education Meeting**  
**The Kuskokwim Corporation, Leo J. Morgan Conference Rm Anchorage, AK**

**Call to Order:** President Wayne Morgan called the meeting to order at 9:05 a.m.

### **Roll Call:**

Bonnie Persson, present  
David Dorris, present  
Phyllis Evan, present  
Wayne Morgan, present

Harvey Hoffman, present  
Eleanor Sanbei, present  
Taylor Hayden, present via phone  
Justin Ward, Student Rep, present

A quorum was present. Also present: Erich Kuball, Interim Superintendent; Martha Morgan, Business Manager; Edith Morgan, recording secretary; and EXCEL staff members Christina Jones and Jared Thorson with twelve EXCEL students.

### **Approval Of The Agenda**

Phyllis Evan made a **Motion** to approve the November 9, 2016 agenda. Seconded by David Dorris. All were in favor and the motion carried.

President Morgan said this is a historical day with the election of a new president of the United States. The Pledge of Allegiance was recited.

### **Approval of Minutes: October 11, 2016 Regular Meeting**

Harvey Hoffman made a **Motion** to accept the minutes of October 11, 2016, Regular Meeting, seconded by Bonnie Persson, all were in favor, the motion carried.

### **EXCEL Presentation to the Board:**

Christa Jones, EXCEL lead teacher, Jared Thorson, EXCEL staff member/former Kuspuk student, and twelve 11<sup>th</sup> grade students from Aniak, Nunam Iqua, Scammon Bay, Hooper Bay, Alakanuk, and Pilot Station introduced themselves to the board. They came to see the board in action and to talk to the board about what they're doing in this session, each student spoke about what they've learned through EXCEL Alaska and their future career goals. The group left for their next stop at the Providence Hospital for presentations on physical therapy, neonatal nursing, intensive care nurse, radiology, imaging; then back to the EXCEL house to research places that offer the training and education they need, what they should study in high school, how much education is needed after high school, and the cost of such education to achieve their career goals.

### **Board President Report - Wayne Morgan**

President Morgan expressed condolences on behalf of the board to the family of recently deceased Sophie Nickolie of Aniak and Kalskag. Phyllis Evan reminded everyone that Mary Kelila, Chuathbaluk elder, is at ANMC if anyone wanted to visit her. President Morgan said presentations will begin when Alex Beckman, BDO auditor arrives; Meg Day of Donlin Gold would not be here for presentations due to prior commitments; and Timi Tullis will give the board an update on the superintendent search at some point during the AASB Conference.

**Oath of Office** Vice President Bonnie Persson administered the oath of office to Wayne Morgan & Eleanor Sanbei.

### **Election of Officers**

Dave Dorris made a **Motion** to nominate Wayne Morgan for President. There were no other nominations Wayne Morgan was re-elected as President. Phyllis Evan **Moved** to keep the Vice President and Secretary Treasurer the same with Bonnie Persson as Vice President and Taylor Hayden as the Secretary Treasurer; seconded by Eleanor Sanbei; all were in favor and the motion carried. Wayne Morgan will continue as Board President, Bonnie Persson as Vice President and Taylor Hayden as Clerk Treasurer.

## **Board Committee Selections**

Budget Committee: Bonnie Persson, Wayne Morgan, & Taylor Hayden.

Board Policy Committee: Phyllis Evan, Wayne Morgan, & Harvey Hoffman.

Student Handbook: Phyllis Evan, Harvey Hoffman, & Taylor Hayden.

Negotiations: Bonnie Persson, Wayne Morgan, & Taylor Hayden.

Scholarship: Bonnie Persson, Dave Dorris, & Phyllis Evan.

Legislative Liaison: Wayne Morgan; Alternate(s): Bonnie Persson or Taylor Hayden.

## **Public Comment Regarding Agenda/Non-Agenda Items** No public comments.

### **9:48am Executive Session – Administrative Matters**

Phyllis Evan made a Motion to go into executive session for administrative matters. Seconded by Eleanor Sanbei, all were in favor the motion carried. Executive session recessed at 10:27 for the auditors report.

### **Annual District Audit – Alex Beckman – BDO USA, LLC**

Mr. Beckman handed out and reviewed a draft Basic Financial Statements, Required Supplementary Information, Additional Supplementary Information, and Single Audit Reports for the year ended June 30, 2016 as well as Year End Adjusting Journal Entries saying they're not quite done as they were waiting on final data from the State. He said the important statement on page 2 says it is their opinion that this is an unmodified clean audit. He pointed out the Schedule of Expenditures of Federal Awards has new requirements this year to implement new uniform guidance and administrative requirements for federal awards. This is in effect now except for the procurement rules, which need to be adopted by July 1, 2017; this requires a higher level of detailed records be maintained and that the KSD written procurement policies should be examined to ensure they are in compliance and adopted by the start of FY18. He said in a nutshell the audit did not identify any major issues in compliance with State or Federal awards. Discussion followed on the importance of following the guidelines on circulars for all grants and how KSD staff currently manages those tasks. Mr. Beckman said there is a tremendous push by the Federal Government to have grants management policies and procedures in place. There were further questions and discussion regarding the \$250,000.00 to be transferred to CIP and food service.

### **10:50am-11:08am Break**

### **Job Description Drafts**

The board reviewed the Director of Curriculum & Instruction; Coordinator of Instructional Support; Coordinator of State/Federal Programs, Grants, District Testing and Special Education; and Student Services Coordinator job descriptions. Mr. Kuball said job descriptions can be found on the website under employment. Discussion was held on making sure the responsibilities reflect the grant management circular guidelines to be in compliance with the new guidelines that Mr. Beckman spoke of in addition to the procurement policies.

### **Board Recognition Awards**

Presentations of awards will be held during the December board meeting in Aniak. Andrea Gusty, TKC employee, was nominated for her assistance with the impact aid source check process with maps and researching legal land descriptions, which resulted in Kuspuk receiving more impact aid funds.

### **AASB Superintendent Search – Timi Tullis**

President Morgan said Timi Tullis would meet with the board regarding the superintendent job description.

### **Academic Eligibility - Mr. Severin Gardner, Kalskag Principal / KSD Athletic Director**

Mr. Gardner joined the teleconference to give his principal report and to speak on the eligibility process. He reported on the first quarter report cards; kids are getting used to the Carnegie System and finding out how it works, there are better grades this year with more student achievement and involvement. He explained how GMSHS has 8 checks per year to determine eligibility. Mr. Kuball commented on revisions made to the student handbook since the board adopted it in May to clarify the eligibility process. Discussion followed on ASAA eligibility requirements; tutoring for kids who are ineligible; coaches being involved by monitoring student eligibility status. Mr. Gardner reported using sports charter backhauls to offer opportunities for 3<sup>rd</sup> and 4<sup>th</sup> graders to participate in events with other schools. Discussion followed on student detention, discipline issues and kids with behavioral problems. President Morgan praised the GMSHS volleyball team for doing so well in the tournament over the week end.

### **Approval of FY17 New Hire James Seaton and Resignation of Greg Jones**

Dave Dorris made a **Motion** to approve the hire of James Seaton as CVSS Secondary Generalist. Seconded by Phyllis Evan, all were in favor the motion carried. Dave Dorris made a **Motion** to release Greg Jones, from his contract as CVSS Secondary Generalist. Seconded by Phyllis Evan, all were in favor the motion carried.

### **Superintendent's Report – Erich**

Mr. Kuball reported the enrollment is at 345.6 and the budget was based on a count of 330. The FY18 projected enrollment is 355 due to more pre-K kids. The scholarship deadline is 11/25 and he has contacted alumni regarding the deadline. He reported staff had October in-services at their own sites with training in the Power School system; the Carnegie system report cards; and Pat McDonald from the State Support Coaching Program worked with Aniak and Kalskag. Student Handbooks have been distributed to all households and classrooms in the District. Report cards are being developed and will be sent out on time. Martha Morgan handed out the FY18 Capital Improvement Projects list showing the Auntie Mary Nicoli Elementary School new school construction is listed at #4 and the Major Maintenance list showing the Jack Egnaty Sr. School roof replacement listed at #46. Mr. Kuball said he has been speaking with Dan Sailors about the possibility of buying another school plane that seats more people. Mr. Sailors found a Cherokee 6 that is in very good shape; he handed out information on the plane, operating costs, pictures and an estimated cost. Discussion and questions followed on the cost of the plane; operation costs; pre-buy inspections; using a title service or escrow service to get a clear title; insurance costs; and rising travel costs.

### **Reaffirm the Budget Committee Decision on Nov 3 to transfer \$100,000.00 to CIP and \$150,000 to Food Services from the General Fund, fund balance.**

Mr. Kuball explained a transfer of funds from the General Fund was because after impact aid funds came in it was discovered there were more funds than the school district could carry over within the 10% carry forward limit. The budget committee decided to put \$100,000.00 into CIP for a number of items around the district and \$150,000.00 into food service. President Morgan said these decisions had to be made before the board meeting and requested full board approval of Budget Committee actions. The board requested more information before they could consider purchasing a plane. President Morgan requested administration look into it further and get back to the budget committee with additional information. Phyllis Evan **Moved** to reaffirm the Budget Committee's decision to move \$100,000 to CIP and \$150,000.00 to Food Services from the General Fund, fund balance. Seconded by Eleanor Sanbei, all were in favor the motion carried.

### **Finance Report – Martha Morgan**

Martha reviewed revenue and expenses as of 11/1/2016. Discussion followed on curriculum adoption; contract services; maintenance supplies; and the FY16 PERS salary floor as per AS 39.35.255 for ER125 annual bill of \$22,156.27.

### **Maintenance & Operations / Upriver & Aniak Principal Reports:**

Written reports from Jeromy Hoeldt, Maintenance and Operations Director; Dr. Hamilton, Aniak Principal; and Mr. Porter, Up River Principal were included in the board packets and on the website.

### **Student Representative – Justin Ward**

Justin Ward said he did not receive reports from Chuathbaluk, Sleetmute or Stony River. He reported on Aniak school events saying the wrestling and volleyball teams have been doing a phenomenal job; on Kalskag's volleyball program and mock presidential election; on Crooked Creek's upcoming basketball tournament and North Star t-shirt sales. He will attend the Alaska Association of School Boards Youth Leadership Institute starting the next day.

### **Approval Of Erich Kuball As A Check Signer**

Phyllis Evan made a **Motion** to approve Erich Kuball as an official signer for the remainder of the year until a superintendent is hired. Seconded by Eleanor Sanbei, all were in favor the motion carried.

**MKEA Teacher Representative** – Julia Fischer's written report was included in the board packet and the website.

### **Board Member Report(s)**

Harvey Hoffman said a report on the CRESEL Grant (Culturally Responsive Embedded Social and Emotional Learning) was included in the board packet. He reported on the 2 day CRESEL workshop he and community

member Daisy Phillips attended in October, saying the workshop was very productive. The grant is in the planning stages, they had a follow-up meeting in early November; he also attended an Alaska After School Network Conference in Anchorage and said Shari Cobb would have more to report on the CRESEL Grant and the After School Conference in December. He urged the board to continue supporting these programs.

**Time & Place of Next Meeting** Tuesday, December 13, 2016 at 10:00am in Aniak by VTC

Phyllis Evan made a **Motion** to have the next meeting on Tuesday, December 13, 2016 at 10:00am in Aniak by VTC. Seconded by Dave Dorris, all were in favor and the motion carried.

**1:21pm Executive Session for Administrative Matters Resumed**

Harvey Hoffman made a **Motion** to return to regular session, seconded by Phyllis Evan all were in favor the motion carried. Executive Session ended at 2:05pm.

**2:06pm Adjournment** Phyllis Evan made a **Motion** to adjourn the meeting, seconded by Harvey Hoffman.

Respectfully Submitted: \_\_\_\_\_  
Taylor Hayden, Clerk Treasurer

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Edith Morgan, Recording Secretary